



HAMILTON
International School

iSP International
Schools
Partnership



The Hamilton International School

Parent Handbook

AY 24-25

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INTERNATIONAL SCHOOL PARTENERSHIP (ISP)

Dear family,

On behalf of International Schools Partnership in the Middle East (ISP), I would like to welcome you to The Hamilton International School and our global education community.

As a member of The Hamilton International School and ISP, you have joined the thousands of families around the world, who have chosen to be part of a community of schools connected by the purpose to grow the world's most curious, confident minds.

What this means for our students:

We believe that curiosity is not pre-determined, but cultivated. This is why at ISP we offer a different kind of learning. A journey that sparks curiosity and fosters inner confidence. Where lessons are not just explained, but experienced. Where minds are broadened, and life skills are developed. Where we set students up for success, now and for the future.

What this means for our schools and educators:

At ISP we invest in our schools, teachers and leaders to ensure they are continuously getting better. Alongside the ongoing inspections carried out by the local education authorities and global accrediting bodies, each of our schools follow a continuous improvement process that is set out through our bespoke ISP Framework.

We welcome your feedback to get better

During the year you will have multiple opportunities to take part in regular surveys. The feedback you provide supports us in our plans to make our schools even better.

The Hamilton International School is part of a global community of over 80 international schools, across 22 countries. Each ISP school is different but connected by the shared aim of igniting our students' curiosity and growing their self-confidence so they can shape a better world for tomorrow.

Welcome to ISP. Where confidence grows

Sincerely,

Kam Bhamra
Regional Managing Director
International Schools Partnership – Middle East

PRINCIPAL'S MESSAGE



At the Hamilton International School, our guiding statements drive the School's strategic decision making and development. When a student and their family join The Hamilton International School, we welcome the entire family, and a wonderful learning journey begins.

With a steadfast commitment to building great people, our exceptional teaching and support staff will deliver an excellent educational experience. This learning journey encompasses a rigorous curriculum, inspires innovation, provides diverse extra-curricular programs, and ensures unique local, regional and international experiences, with unrivalled student leadership and pastoral care.

Our students will be challenged to consider what it means to be successful. We will guide each student in their search for meaning in the world around them, and in their interactions with each other. The Hamilton International School has created specific programs and a diverse range of activities to enable students to develop a strong personal identity at every stage of their journey. At the same time, we encourage them to understand the significance of healthy relationships, ignite their passion, find their sense of purpose, and foster their potential with a healthy vision for their future.

We are a school that genuinely values diversity and I strongly believe it makes our educational community stronger. We will establish a culture where students feel safe which creates a learning environment where students can thrive, and we can celebrate their achievements.

At The Hamilton International School, we will support each student to develop a global identity and cultural intelligence, so they truly become global citizens. Our educational offerings and teaching practices ensure our students will be intellectually and emotionally ready to succeed in the global community.

This is an exciting time and you can be sure entrusting The Hamilton International School with your child's education is the best decision you can make about your child's future.

TERRY SENIOR
Principal

“
**Our ultimate goal is to
ignite their passion,
encourage them to
discover their purpose and
realize their limitless
potential.**
”

Vision

**Igniting
passi♥n, purp🎯se
and p🔑tential**

Mission

Our mission is to develop caring, lifelong learners and global citizens in a culture of excellence through an international, well-balanced education.

Our Core Values



**I am
getting better**



**emotionally
intelligent**



respectful



collaborator



resilient



communicator



global citizen

Definition of Learning

Learning at Hamilton is the purposeful, personalized process we undertake to help us get better to succeed in school and beyond as a lifelong learner.

Background

The Hamilton International School is an exciting school in Doha with so much to offer your child. Our school caters for students from ages 3 through to 18 (Pre-KG to Grade 12).

As part of the International Schools Partnership (ISP), The Hamilton International School will leverage the very best and proven education practices from ISP's many successful schools around the world, to ensure all students experience amazing learning. We will attract a diverse student population, where the local culture and traditions will be celebrated, ensuring our students will become globally aware and culturally adept adults.

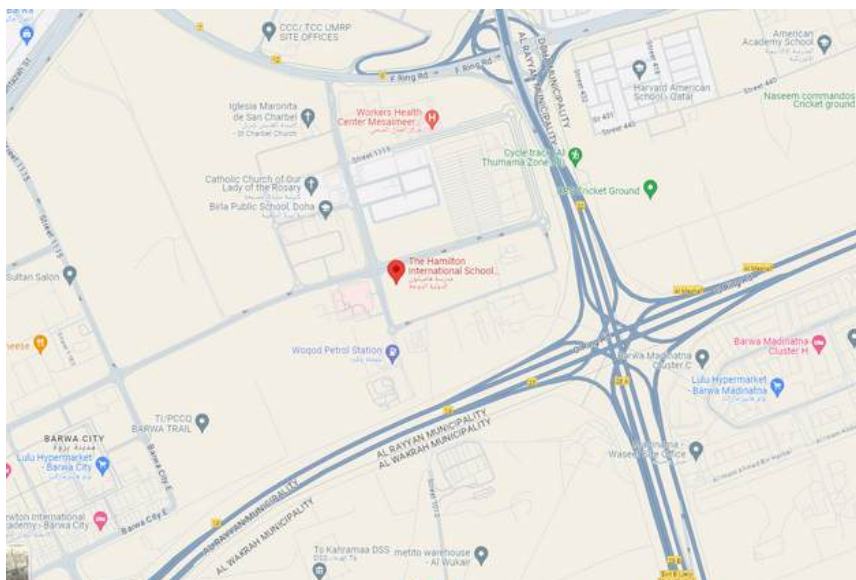
The Hamilton International School places the child at the center of everything we do, in a caring and inclusive environment. We recognize student diversity, and nurture every student's progress, academically, socially, and emotionally, so that they constantly improve and can participate fully in learning activities, so they can consolidate their knowledge, skills, and understanding.

We aim to foster passion, purpose, and potential in our students. Our bespoke international curriculum and diverse learning opportunities will ignite their curiosity and thirst for knowledge. We will work with each child to build their confidence, independence, and determination, enabling them to become flexible and resilient young adults, capable of embracing the real world and its future challenges.

With world-class facilities, including a stunning theatre and extensive sports facilities including a basketball and a tennis court, a football pitch and 2 swimming pools, The Hamilton International School will be a premier international school in Doha where students will flourish and their talents and abilities will be developed to their full potential.

Location

The school is situated in Building 117, Street 117, Zone 56, Mesaimmer Area, near the Religious Complex, Doha, Qatar



Senior Leadership Team



Terry Senior
Principal
tsenior@this.qa



Ian Rinaldi
Head of Primary
irinaldi@this.qa



Rebecca Gough
Head of Secondary
rgough@this.qa



Breegeen Doherty
Head of Inclusion
bdoherty@this.qa



Kubeshni Naicker
Finance and
Administration Manager
knaicker@this.qa



Thouraya Bouz
Head of Quality Assurance &
Compliance
telbouz@this.qa



Ashtaroot Saleh
Human Resources Manager
asaleh@this.qa

Contact Details - Key Personnel

Name	School Function	Contact
Leon Collins	Assistant Head of Secondary: Middle School	lcollins@this.qa
Alan Crean	Assistant Head of Secondary: High School	acrean@this.qa
Christopher Allen	IB DP Coordinator	callen@this.qa
Liz Kerr	Assistant Head of Early Years	ekerr@this.qa
Calum Rowland	Assistant Head of Lower Primary	crowland@this.qa
Kathryn Rowland	Assistant Head of Upper Primary	krowland@this.qa
Laura Bugler	Inclusion Coordinator	lbugler@this.qa
Mia Samaha	Admissions & Marketing Manager	msamaha@this.qa
Roua Youssef	Registrar	ryoussef@this.qa
Oana Mandu	Social Media & Events Officer	omandu@this.qa
Amal Basharahil	Senior Administrator	abasharahil@this.qa
Darren Doherty	Country Facilities and H&S Manager	ddoherty@this.qa
Marilou Flores	Senior Accountant	mflores@this.qa
Rebecca Newbery	Receptionist	rnewbery@this.qa
Sara Saleh	Receptionist	ssaleh@this.qa
Marie Mosleh	School Nurse	nurse@this.qa
IT Department	IT Department (iSAMS and IT)	itaccounts@this.qa
Transporation (STS)	Bus Transport Provider	sde-hamilton@sts-group.com
Cafeteria (Sterling)	Catering Services	singara.karthickeyan@almuftahsterling.com

Administration Team



Thouraya Bouz
Head of Quality Assurance
and Compliance



Ashtaroot Saleh
Human Resources
Manager



Kubeshni Naicker
Finance and
Administration Manager



Darren Doherty
Country Facilities
& H&S Manager



Euan Johnston
ASA Manager



Amal Basharahi
Senior Administrator



Mark Nieveras
IT Manager



Mia Samaha
Admissions and Marketing
Manager



Roua Youssef
Registrar



Oana Mandu
Social Media & Events Officer



Marilou Flores
Assistant Finance and
Administration Manager



Erica Tumabao
Accountant



Asly Mohamed
Accountant



Sara Saleh
Receptionist



Rebecca Newbery
Receptionist



Don Aricayos
IT Officer



Ruby Philip
HR Assistant



Amrutha Soman
School Nurse



Marie Mosleh
School Nurse



Ian Kamau
Facilities
Coordinator



Walid Abdelhalim
PRO

Head of Primary Message

It gives me great pleasure to welcome new and existing families to the Hamilton International School. School should be a place your child loves coming to, a place where you feel confident in sending your child, a place where amazing learning happens, and life-long memories are created. We believe the Hamilton International School is this place.

With a clear vision and mission, we place a strong emphasis on developing your child holistically. Whilst we acknowledge academic growth, progress and attainment are very important, we strongly believe these occur at their optimum level when students are happy in their learning environment, approach work and challenges with a growth mindset, and enjoy what they are doing. We will continually develop your child's social and communication skills and high levels of respect and care they show to themselves, others and the environment.

The best schools are built on excellent relationships. We believe if the school, parents, students and community work together, then the results will be high, and the impact will be great. We appreciate that choosing the right school for your child is a huge decision and we look forward to you becoming part of your child's educational journey. We all have the same common goal; we want the very best for your child.

Your child is growing up at a time where our world is ever changing, a world where its future is very difficult to predict. We have a responsibility to support your child and ensure they develop in a range of ways which will support them on their life journey. Our exciting curriculum, world class facilities and outstanding teachers will bring learning to life and prepare your child for the future.

Put simply, we want your child to be extremely happy, to experience amazing learning and to feel safe in school. As Head of Primary, I will go above and beyond to ensure this happens for your child.

Best regards,

Ian Rinaldi
Head of Primary



Primary Staff



Liz Kerr
Assistant Head of Early Years



Calum Rowland
Assistant Head of Lower Primary



Kathryn Rowland
Assistant Head of Upper Primary



Siarah Khan
Pre-KG Teacher/Grade Leader



Susan Merricks
PreKG Teacher



Aisha Rasool
PreKG Teacher



Claire Driscoll
KG1 Teacher/Grade Leader



Sanah Yunis
KG1 Teacher



Catherine Gormley
KG1 Teacher



Isabell Els Mclean
KG1 Teacher



Shauna O'Neill
KG2 Teacher/Grade Leader



Katie McCann
KG2 Teacher



Camilla Essop
KG2 Teacher



Orna Lowry
KG2 Teacher



Jessica Cullum
KG2 Teacher

Primary Staff



Paul Stephen Bakewell
Grade 1 Teacher/Grade
Leader



Gracie Roarty
G1 Teacher



Kirsten Jennings
G1 Teacher



Natalie Bolton
G1 Teacher



Lianne Hall
Grade 1 Teacher



Tomos Callum Austin
Grade 2 Teacher/Grade
Leader



Cobi Ward
G2 Teacher



Hafsa Romaana Roberts
G2 Teacher



James Grogan
G2 Teacher



Sophie Mclean
Acting Assistant Head Upper
Primary/ G2 Teacher



Amanda Molyneux
G3 Teacher/Grade Leader



Nathan Burns
G3 Teacher



Jonathan David Roberts
G3 Teacher



Sean McDonnell
G3 Teacher



Rushna Choudhury
G3 Teacher

Primary Staff



Rebecca Kemp
G4 Teacher/Grade Leader



Liam Bayley
G4 Teacher



Jessica Rockwell
G4 Teacher



Meral Karakas
G4 Teacher



Alexander O'Neill
G4 Teacher



Rebecca Erica Meachen Leyland
G5 Teacher/Grade Leader



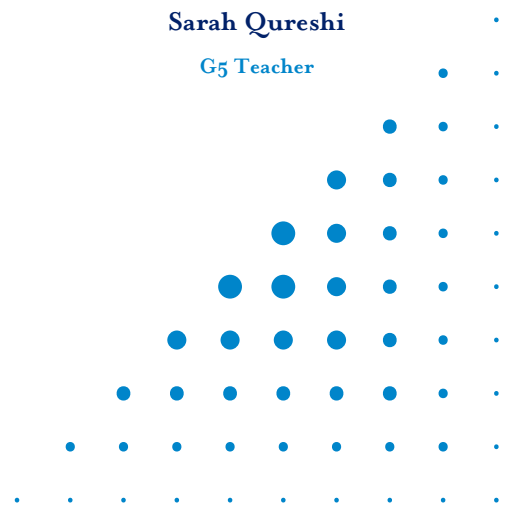
Connor Boyle
G5 Teacher



Joseph Scriven
G5 Teacher



Sarah Qureshi
G5 Teacher



Primary School Specialists



Nihel Hammouda
Language Teacher - Spanish



Isabel Morante
Language Teacher - French



Neal Gough
Primary PE Teacher -
Subject Leader



Devon Brittle
Whole School PE Teacher
Head of Houses



Faten Hamzeh
Whole School PE Teacher



Chloe Macarthy
Whole School PE Teacher



Firas Besbes
Whole School PE Teacher



Aoife Marie Morgan
Primary PE Teacher



Angela Leite
Primary Music Teacher



Christia Harrhy
Primary Music Teacher



Yasmine Selmi
Librarian



Cindy Dichos
Whole School Swimming Coach



Rhodora Atienza
Whole School Swimming Coach



Anna Pangilinan
Whole School Lifeguard

Head of Secondary Message

I am delighted to extend a warm welcome to new and existing families as we embark on a new academic year. As our school continues to grow, we are excited for the new opportunities that this brings and our commitment to your child's education remains unwavering.

At the Hamilton International School, we are driven by a profound passion for learning and growth. We believe that education should ignite the flames of curiosity and inspire a lifelong love for learning in every child. Our dedicated teachers are committed to nurturing this passion by providing a stimulating environment where students can explore, discover, and develop their unique interests and talents.

Education is not merely about acquiring knowledge; it is about discovering one's purpose and preparing our children to make a positive impact on the world. Our purpose at the Hamilton International School is to empower students with the knowledge, skills, and values they need to become responsible and compassionate global citizens. We are dedicated to fostering a sense of purpose in each student, helping them realize their potential, and guiding them towards meaningful contributions to society.

We believe that every child is born with limitless potential, and at the Hamilton International School, we are committed to unlocking and maximizing that potential. Our curriculum is designed to be holistic, catering to the intellectual, emotional, and social development of each student. With personalized learning approaches and a supportive community, we ensure that every child has the opportunity to thrive and reach their full potential.

As we begin this journey together, I want to emphasize that your involvement, support, and feedback are crucial to our collective success. We believe in a strong partnership between the school and parents, working collaboratively to ensure that every child reaches their full potential.

Thank you for entrusting us with your child's education. We look forward to a year filled with growth, discovery, and remarkable achievements.

Rebecca Gough
Head of Secondary

Secondary Staff



Leon Collins
Assistant Head of Secondary
Middle School



Alan Crean
Assistant Head of Secondary:
High School



Chris Allen
IB DP Coordinator



Sobia Sarwar
Pastoral Leader Grade 6
English Language Teacher



Devon Brittle
Pastoral Leader Grade 7
Whole School PE Teacher
Head of Houses



Zara Sturmheit
Pastoral Leader Grade 8
Maths Teacher



Claire Wheeler
Pastoral Leader - Highschool
Business Study Teacher



Corrinne Dakin
Careers and University Guidance,
and Well-being Counsellor



Hyatt Khan
Subject Leader - English



Caitlyn Evans
English Language Teacher



Sarah Idriss
English Language Teacher



Adil Zulfiqar
Subject Leader - Maths



Conor Duffin
Maths Teacher



Kayleigh Fouche
Subject Leader - Science



Jeevan Gill
Science Teacher

Secondary Staff



Alaa AlSouki
Physics specialist



Sumaiya Mahdi
Lab Technician



Fatine Laasri
Subject Leader - Languages



Alvaro Rubio
World Languages Teacher



Adam Gouha
Subject Leader - Social
Studies



William Kosek
Humanities Teacher



Ross Gibbons
Subject Leader - ICT/DT



Zainab Mohamadhossen
Computer Science Teacher



Eoin Quinn
Secondary Art/DT Teacher



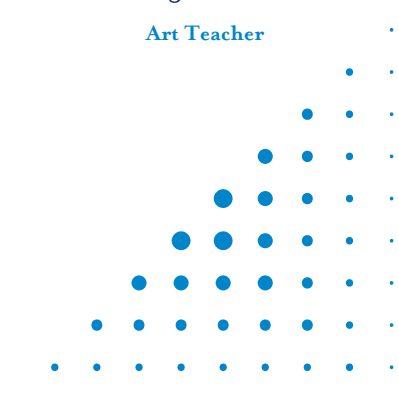
Remy Jugue
Subject leader - The Arts



Carol Hughes
Performing Arts Teacher



Megan Forbes
Art Teacher





Neal Gough

PE Teacher - Subject
Leader



Faten Hamzeh

Whole School PE Teacher



Chloe Macarthy

Whole School PE Teacher



Firas Besbes

Whole School PE Teacher



Lee Arrowsmith

Secondary Intervention Leader



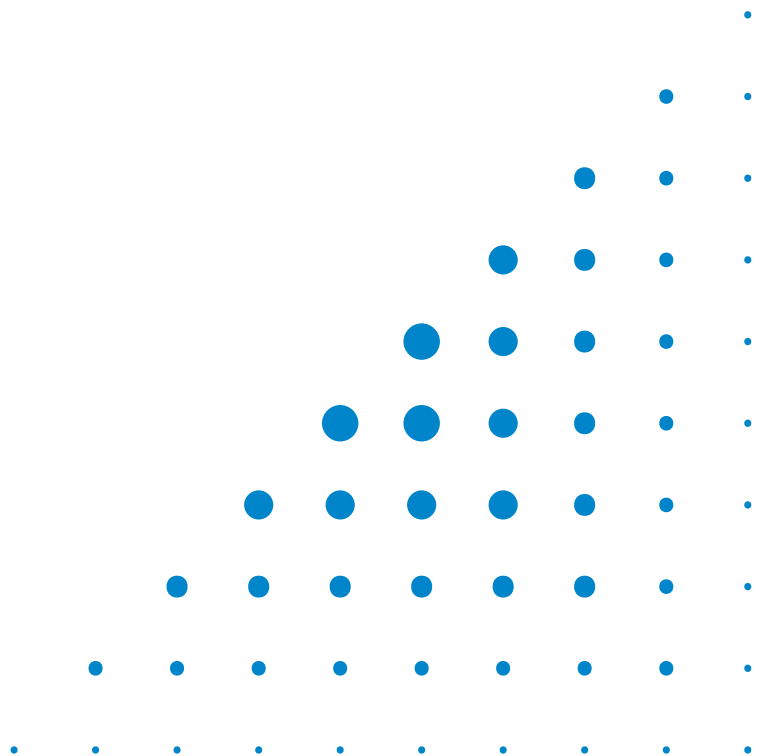
Harsana Ganeshkumar

Secondary Intervention Teacher



Zakkiya Haffejee

Secondary Intervention Teacher



Head of Inclusion Message

Dear Hamilton Families,

Welcome to another exciting year of learning at The Hamilton International School! We are thrilled to have you join our school and are very much looking forward to the year ahead. I am confident your children will enjoy all that Hamilton has to offer.

At Hamilton, we offer an inclusive education where all children are valued and encouraged to learn and grow through successes and challenges. We believe children reach emotional and academic success through a nurturing, safe and secure environment where they feel valued and cared for. We know our students learn best when the setting meets them at their point of need. Hamilton is a wonderful environment for developing young minds and we hope to create lasting memories for your child.

Hamilton is an inclusive mainstream school which offers truly inclusive education. This offering differs to many other schools and focuses on developing the whole child through a multi-disciplinary approach. Our team of special educators and onsite therapists are here to support your child to reach their full potential. We pride ourselves in offering such services under one roof and support students on different levels. We believe that all students have the potential to excel.

A positive relationship between home and school is important to us. We strive to keep the lines of communication open between home and school to promote the wellbeing of our students and their learning process. To do this, we will be in regular communication with you. We encourage a close proactive relationship with our parents and look forward to working with you. Please remember that our door is always open for you!

Inclusion is a mindset. It is a way of thinking. It is not a program that we run or a classroom in our school or a favour we do for someone. Inclusion is who we are. It is who we must strive to be.

Breegeen Doherty
Head of Inclusion



Inclusion Staff



Laura Bugler
Inclusion Coordinator



Tamara AlBaja
Early Intervention Teacher



Farhiya Abdi
Early Intervention Teacher



Imane Adref
Hamilton Hub Teacher



Aber Duale
Hamilton HUB Teacher



Aine Rice
Hamilton Hub Teacher



Muna Mohamod Muse
Hamilton Hub Teacher



Lize De Jager
Hamilton Hub Teacher



Gerard Green
Hamilton Hub Teacher



Cuisle Murphy
Intervention Team Lead
Intervention Teacher



Amina Begum
Intervention Teacher



Rose Gill
Intervention Teacher



Suria Thomson
Intervention Teacher



Lizaan Jacobs
Intervention Teacher

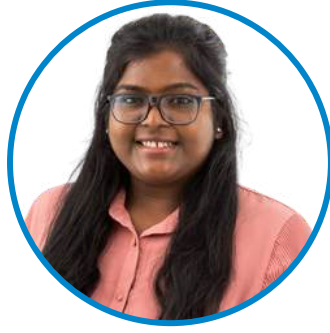


Jáimee Elizabeth Nicholson
Intervention Teacher



Lee Arrowsmith

Secondary Intervention Leader



Harsana Ganeshkumar

Secondary Intervention Teacher



Zakkiya Haffejee

Secondary Intervention Teacher



Dalia AlJaibat

EAL Teacher



Safwan AlMokdad

EAL Teacher



Aya Hijazi

School Counselor

Therapy Team



Beji Mohamed

Occupational Therapist



Ladan Mosadegh

Occupational Therapist



Sarra Oudiah

Occupational Therapist



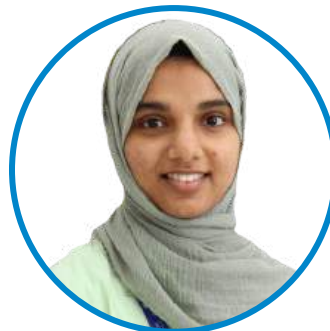
Shmiruthy Ranjan

Speech & Language Therapist



Judini Perera

Speech and Language Therapist



Misriya Suhair

Speech & Language Therapist



Shailaja Shukla

Speech and Language Therapist

Arabic and Islamic Department Staff



Zainab Mohammed

Head of MoEHE Subjects
Arabic, Islamic, Qatar History A



El Shaima Soliman

Arabic Coordinator
Primary



Afaf Turkmen

Arabic Coordinator
Secondary



Rozan Melhem

Teacher



Asmaa Mahny

Teacher



Ashwaq Saied

Teacher



Mai Hamdan

Teacher



Iman Galal Mahmoud

Teacher



Siba Abusair Alassadi

Teacher



Hiba Salah

Teacher



Lubna Alfalaky

Teacher



Amel Hassine

Teacher



Saja Mousa

Teacher



Ruba Othman

Teacher



Rana Al Barazi

Teacher



Sara Abdelbary

Teacher



Eman Al Roby

Teacher

Whole School Counselor

Our school counselor, Ms. Hijazi, is dedicated to enhancing the well-being of our students and ensuring everyone receives the support they need. She offers both direct and indirect counseling services through individual and group sessions, parent workshops, and school-wide events addressing various topics and issues. Ms. Hijazi actively promotes mental health within the Hamilton community by organizing awareness campaigns and partnering with external agencies and mental health professionals. Beyond her counseling duties, Ms. Hijazi serves as a Behavior Therapist, employing a comprehensive therapeutic approach to benefit our school community.

 ahijazi@this.qa



Aya Hijazi
WholeSchool Counselor

Careers and University Guidance, and Well-being Counsellor

Mrs. Dakin is our dedicated University and Careers Counselor, who will focus on student Future Pathways, supporting students to navigate their academic and career paths. Working closely with students and parents, she will provide 1-to-1 counseling sessions, organize workshops, and career exploration events, to connect students with opportunities that align with their aspirations and ensure that they feel well-prepared for life beyond Hamilton. In addition to the University and Careers Guidance, Mrs Dakin will also support our school counselor, Ms. Hijazi, to provide wellbeing support to our students.

 cdakin@this.qa



Corrinne Cassandra Dakin
Careers and University
Guidance, and Well-being
Counsellor

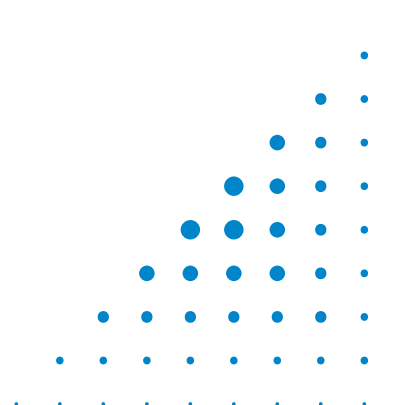
Semester Dates

Semester I 2024

Sunday 1st September 2024	First Day of School
Sunday 27 to Thursday 31 October 2024	School Break
Sunday 18 December 2024 - Sunday 5 January 2024	Winter Break
Monday 6 January 2025	First Day Back to School
Thursday 30 January 2025	Last Day of Semester I (normal school day)

Semester II 2025

Sunday 2 February 2025	First Day of Semester 2
Sunday 9 - 13 February 2025	School Break
Sunday 30 March to Thursday 3 April 2025	Eid Al Fitr Holiday
Thursday 5 June to Thursday 12 2025	Eid Al Adha Holiday
Wednesday 25 June 2025	Last Day of School



Fee Schedule

Academic Year 2024-2025

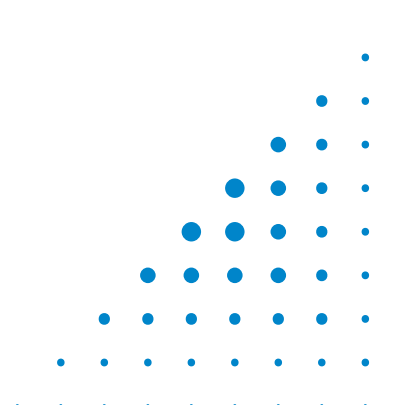
Grade Groups	MOEHE Approved Tuition Fees	First instalment of 40% due on Sept 1	Second instalment of 30% due on Dec 5	Third instalment of 30% due on Feb 6
Pre-KG - KG1	QAR 55,000	QAR 22,000	QAR 16,500	QAR 16,500
KG2 - Grade 4	QAR 60,000	QAR 24,000	QAR 18,000	QAR 18,000
Grade 5 - Grade 8	QAR 70,000	QAR 28,000	QAR 21,000	QAR 21,000
Grade 9 - Grade 12	QAR 75,000	QAR 30,000	QAR 22,500	QAR 22,500

Withdrawal

Students who wish to withdraw from the school must complete the [withdrawal form](#) and submit it to the Admissions Department at least two months prior to their withdrawal, or before the end of school year. For more information please contact the Admissions Office at admissions@this.qa or call on +974 44924343.

School reports and transfer certificates only be released upon all the financial settlements is completed.

For further information, please refer to the school's Fees Policy.



School Timings

The typical school week begins on a Sunday morning and ends on a Thursday afternoon. Fridays and Saturdays are weekend days off. Parents drop off students between 7:00 am and 7:20 am.

Pre-Kg to Grade 3

Activity	Time
Arrive to school	07.00 - 07.20
Registration & Phonics	07.20 - 07.40
P.1	07.40 - 8.30
P.2	08.30 - 09.20
Break I	09.20 - 09.40
P.3	09.40 - 10.30
P.4	10.30 - 11.20
Lunch	11.20 - 12.10
P.5	12.10 - 12.50
P.6	12.50 - 13.45

Grade 4 to Grade 5

Activity	Time
Arrive to school	07.00 - 07.20
Guided Reading	07.20 - 07.40
P.1	07.40 - 8.30
P.2	08.30 - 09.20
Break I	09.20 - 09.40
P.3	09.40 - 10.30
P.4	10.30 - 11.20
P.5	11.20 - 12.10
Lunch	12.10 - 12.50
P.6	12.50 - 13.45

Secondary

Activity	Time
Arrive to school	07.00 - 07.20
Homeroom	07.20 - 07.30
P.1	07.30 - 8.20
P.2	08.20 - 09.10
Enrichment	9:10 - 9:40
Break I	09.40 - 10.00
P.3	10.00 - 10.50
P.4	10.50 - 11.40
P.5	11.40 - 12.30
Lunch	12.30 - 13.00
P.6	13.00 - 13.50

MoEHE Compulsory Subjects

The Hamilton International School pays great attention to MoEHE Compulsory Subjects (Arabic language, Islamic Studies, and Qatar History), due to their importance in promoting national and cultural identity, in addition to instilling human principles and values through teaching these subjects. The teaching of compulsory subjects is based on MoEHE's plans and resources. Therefore, the school has allocated an appropriate number of hours for the compulsory subjects in accordance with the Qatari curriculum.

The Arabic and Islamic Studies Department also organizes curricular and extracurricular activities, in addition to providing the opportunity for all students to participate in external competitions, including, for example: ISP Holy Quran Competition, ISP Spelling Competition, and ISP Reading Competition, the Little Muhaddith Competition, and the Reading Olympiad Competition organized by MoEHE and the Future Writers Competition with the Qatar Charity and other competitions.

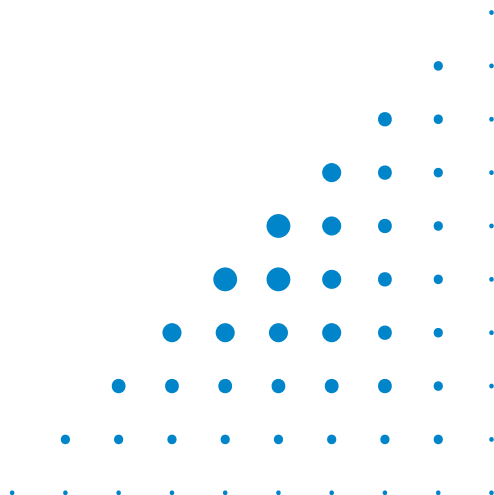
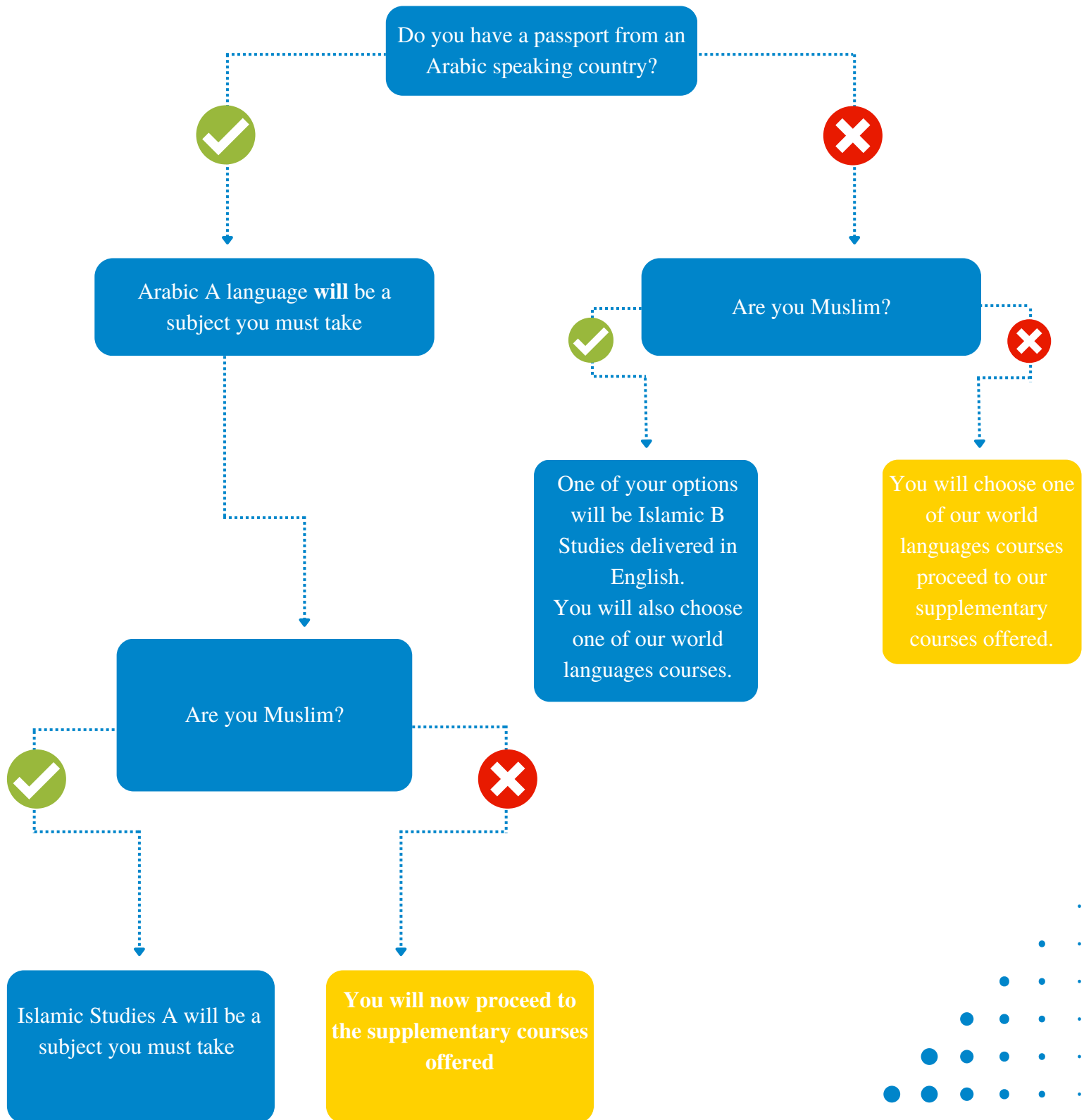
تولي مدرسة هاملتون الدولية اهتمامًا واسعًا بالمواد الإلزامية (اللغة العربية، والتربية الإسلامية، والتاريخ القطري)؛ لأهميتها في تعزيز الهوية الوطنية والإسلامية هذا بالإضافة إلى غرس المبادئ والقيم الإنسانية من خلال تدريس هذه المواد.

ويتم الاعتماد في تدريس المواد الإلزامية على خطط معدة من قبل وزارة التربية والتعليم والتعليم العالي واستخدام مصادر التعلم؛ لذا فقد خصّصت المدرسة عدد ساعات مناسبة للمواد الإلزامية بما يتناسب مع المنهاج القطري

كما يعمل قسم الدراسات الأدبية على تنظيم الأنشطة الصفية واللاصفية , لما لها من دور كبير في تنمية مهارات الطلاب، إضافة إلى إتاحة الفرصة لجميع الطلاب للمشاركة في المسابقات الخارجية ومنها على سبيل المثال: مسابقة القرآن الكريم ومسابقة التهجئة ومسابقة القراءة التابعة لمدارس الشراكة الدولية، ومسابقة المحدث الصغير التابعة لوزارة الأوقاف، ومسابقة أولمبياد القراءة التي تنظمها وزارة التربية والتعليم والتعليم العالي ، ومسابقة كتاب المستقبل التابعة لمؤسسة قطر الخيرية وتشرف عليها وزارة التربية والتعليم والتعليم العالي، وغيرها من المسابقات



MoEHE Compulsory Subjects Options

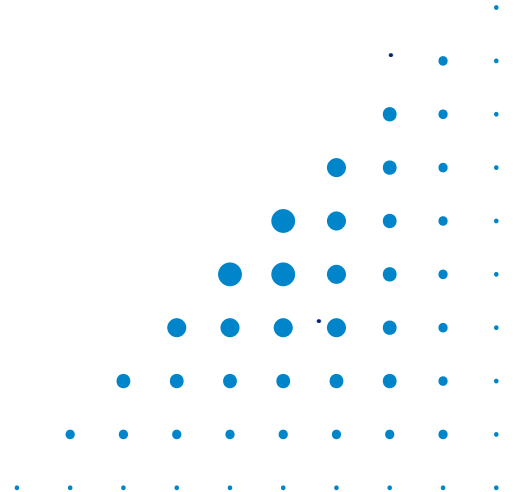
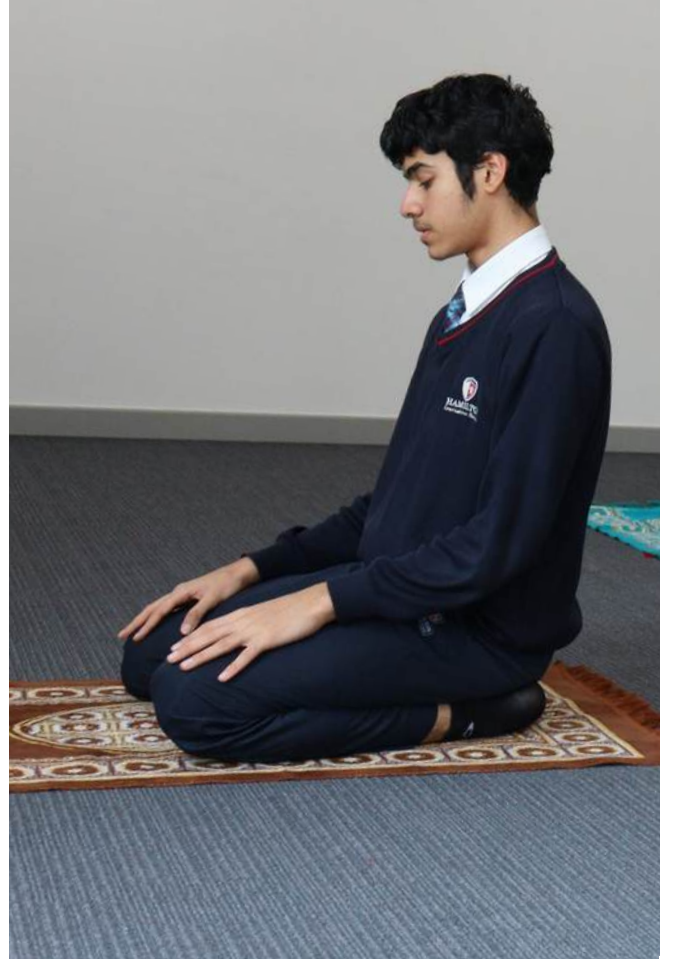


Prayer Time

The Prayer time is considered one of the fundamental and important aspects in the lives of Muslims because it is the second pillar of Islam that Muslims are required to perform at specific times.

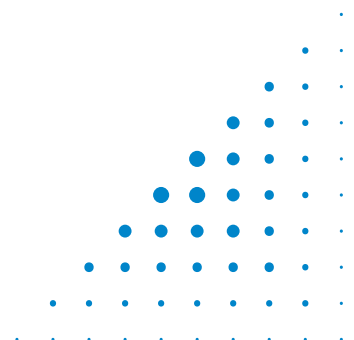
The Hamilton International School is keen on incorporating prayer time within the school as an integral part of the culture and designated a specific time for prayer from Grade 3 to Grade I2.

تُعتبر فترة الصّلاة واحدة من الجوانب الأساسية والهامة في حياة المسلمين، ولأنها الركن الثاني من أركان الإسلام الذي يتوجب على المسلمين أدائها في أوقات معينة، لذا حرصت مدرسة هاملتون الدوليّة على فترة الصلاة في المدرسة كجزء لا يتجزأ من الثقافة و خصصت وقتاً محدداً للصلاة من الصف الثالث حتى الصف الحادي عشر .



SAFEGUARDING

At Hamilton International School and within the International Schools Partnership (ISP), we are deeply committed to safeguarding and promoting the welfare of all children and young people. We expect every employee, volunteer, contractor, and partner agency employee to share this commitment by recognizing when a student is at risk or experiencing harm and taking all necessary steps to mitigate any further risk or harm. We play a crucial role in protecting students, and our staff are uniquely positioned to identify early concerns, provide support, and prevent escalation. We adhere to fundamental principles: prioritizing each student's welfare, ensuring their safety and sense of security, offering a broad curriculum for self-protection, and maintaining a firm commitment to safeguarding by all adults involved. We work collaboratively with parents and other professionals to protect students, always guided by their best interests. For detailed information on our Safeguarding processes, please refer to the comprehensive policy available on our website.





SAFEGUARDING

If you are concerned about a child, please contact one of our safeguarding team:



Ian Rinaldi

Designated Safeguarding Lead



Rebecca Gough

Designated Safeguarding Lead



Breegeen Doherty

Designated Safeguarding Lead



Laura Bugler

Deputy DSL

Telephone Numbers

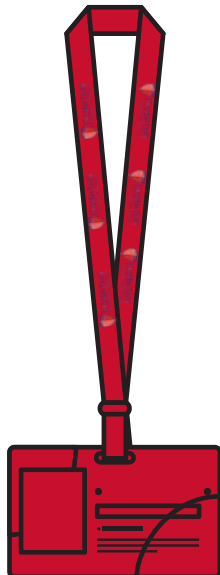
It is very important for us to have up-to-date addresses and telephone numbers for each child. If your address or number changes, please inform us of the new one immediately. It is most important that we have contact numbers in case of accidents or illness. It is also a great help if children know their telephone numbers and their address.

Lanyards

All staff, parents, contractors and visitors to the school must wear one of these lanyards. There are different colours depending on the relationship that the individual has with the school. This information is disseminated to students so they understand the different visitors who may be on site during the day.



Navy Blue - Staff



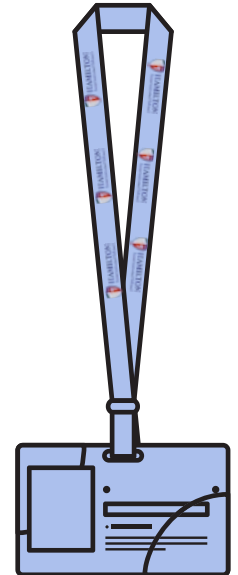
Red - Parent



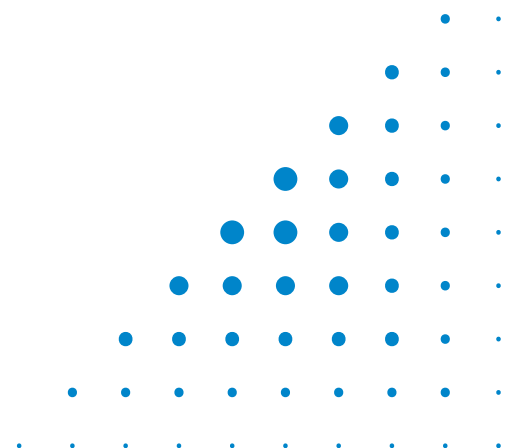
Black - Contactor



White - Visitor



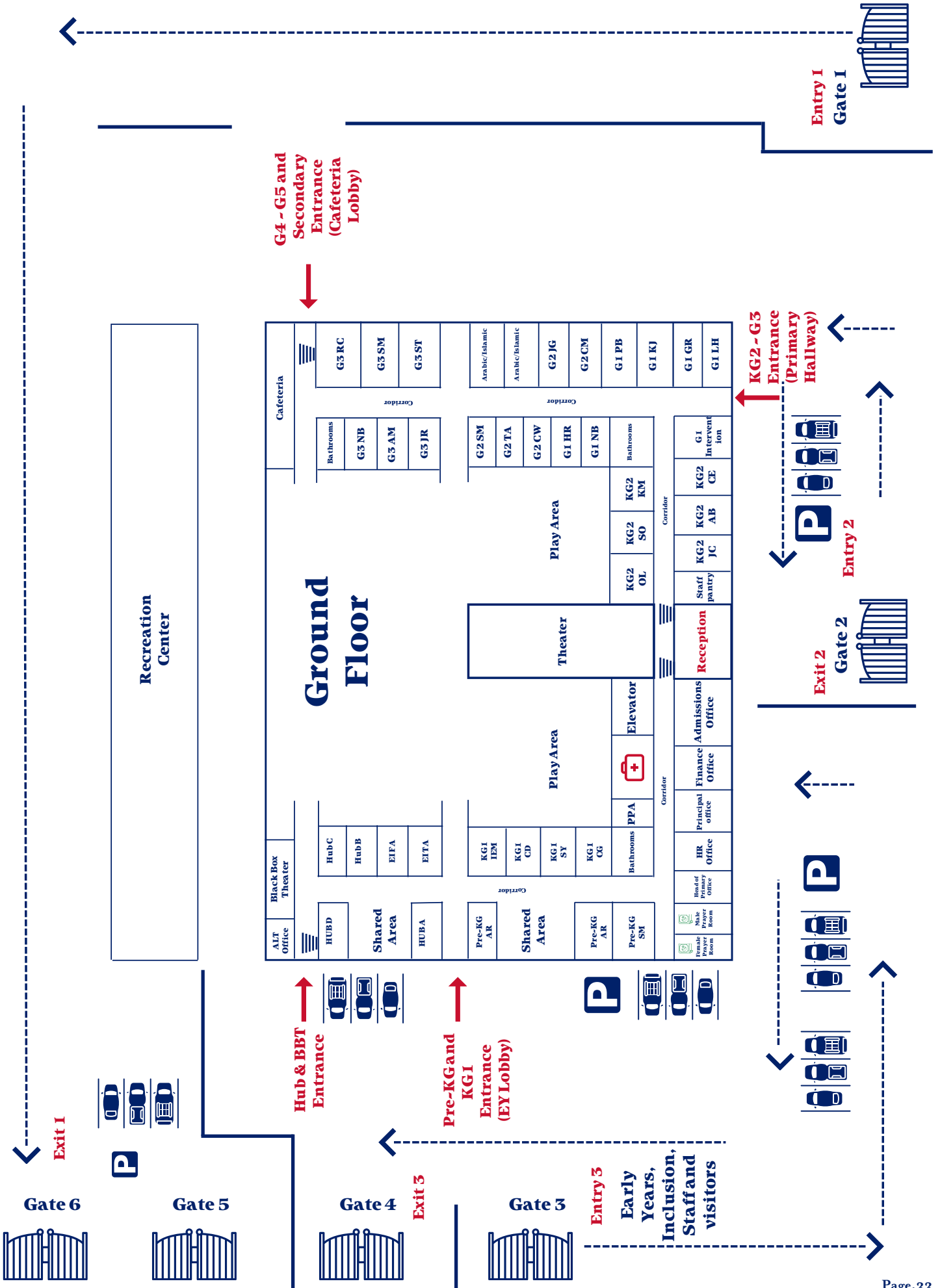
Light Blue - Media Club



Drop off and Pick-up Procedures

<p>Pre-KG to KG1 and Inclusion: Early Years Lobby</p>	<p>KG2 to Grade 3: Library Gate</p>	<p>Grade 4 to Grade 12: Cafeteria Lobby</p>	<p>Hamilton HUB</p>
<p><u>Entry:</u> Cars enter through Gate 3 Parking (if required) is located at the side of the KG1 area.</p> <p>Parents drop off their child at the designated Early Years classroom.</p> <p>Parents pick up their child:</p> <ul style="list-style-type: none"> • Pre-KG and KG1: From their designated classrooms <p>Parents exit the school from Gate 3</p>	<p><u>Entry:</u> Cars enter through Gate 2 Parking (if required) is located at the side of the library area.</p> <p>Parents drop off their child at the library gate</p> <p>Parents pick up their child:</p> <ul style="list-style-type: none"> • KG2 - Grade 3: From their designated classrooms <p>Parents exit the school from Gate 2</p>	<p><u>Entry:</u> Cars enter through Gate 1.</p> <p>Parents pick up their child:</p> <ul style="list-style-type: none"> • Grade 4 – 5: from their classroom • Grade 6 – 12: from the Cafeteria Lobby <p>Parents exit the school from Gate 6.</p>	<p><u>Entry:</u> Cars enter through Gate 3 Parking (if required) is located at the side of the KG1 area.</p> <p>Parents drop off their child at the designated HUB classroom - Black Box Theater Entrance</p> <p>Parents pick up their child:</p> <ul style="list-style-type: none"> • HUB classroom <p>Parents exit the school from Gate 3</p>

School Map



Early Years Curriculum

Our Early Years comprises Pre-KG and KG1. The children in Early Years are offered amazing learning opportunities through The Hamilton Early Years Thematic Curriculum, a play-based curriculum which celebrates the uniqueness of every child. This curriculum is bespoke to Hamilton and facilitates holistic development, encouraging independence and interdependence, communication, enquiry and healthy living and physical well-being. The Hamilton Early Years Thematic Curriculum introduces exciting units that allow the children to build skills and share their knowledge of the world around them. These units are used as a springboard as we follow the interests of the children to see where their learning can take them. Children lead their own personal inquiries through play. The Hamilton Early Years Curriculum is complimented by discreet learning opportunities for Phonics, English and Arabic and Islamic. The children also receive Music, Languages and Physical Education sessions. Children will also develop tech skills through using a wide range of resources exploring cause and effect as well as coding.

Learning Happens Everywhere...

As learning develops, our passionate teachers introduce resources to engage the children. In Early Years, children have access to Shared Learning Areas which act as an extension to the classroom and are developed alongside the children's interests and unit of learning. These areas help children develop their gross motor skills. Each of our Early Years classrooms are filled with play-based, purposeful learning provision including small world, creative, role play, construction, fine motor, mark-making, and number resources. Our classrooms open up to a range of exciting, play based areas, including: a kitchen, a learning garden, adventure playground, a shared area, picnic area and a small field.



Primary Curriculum

Our curriculum is exciting, personalized and student-centered. Our objectives are designed to meet the American Core Standards in Maths and English and are enriched by other curricula to ensure your child is equipped to succeed in their international educational journey.

In addition, our International Primary Curriculum (IPC) (which covers our Foundation subjects), our specialist provision and our world-class teachers and facilities, support students to receive the very best international learning experience.

We are a true international community, comprising of over 80 nationalities. Our community works together to ensure our students develop holistically.

At Hamilton, we appreciate that all students are on their own learning journey. We place great emphasis on base line assessments across our subjects. This enables our teachers to plan for the individual needs of each student to help them to reach their true potential.

Maths

In Primary, we follow the Concrete, Pictorial, Abstract approach to bring Maths to life for our students. It is system of learning that uses physical and visual aids to build understanding around abstract topics. Our students are introduced to a new mathematical concept through the use of concrete resources and when ready, are given pictorial representations of the concrete objects they have been using. They are then asked to solve problems where they only have the abstract i.e., numbers or symbols. This approach ensure depth of understanding and builds connections across the Maths curriculum.

English

Our English lessons are fun, engaging and challenging. Students explore a variety of genres, where they experience writing for a different audience and purpose. Our students begin each genre with a 'Small Write' so we can assess their starting point. Our units follow an 'Immerse, Analyse and Write' approach, which enables students to be engrossed in all aspects of the genre. Each unit culminates in a 'Big Write', an opportunity student's have to apply what they have learned to an independent piece of writing. Within each unit, we immerse ourselves in spelling, punctuation and grammar activities to equip them with the skills they require. We want to instill a passion for reading across our curriculum. Students will explore a range of fiction and non-fiction texts through dedicated guided reading lessons, phonics lessons (Read Write Inc), comprehension lessons and weekly library opportunities. We understand that to be an effective reader and writer, you must be a good speaker and listener and develop skills of oracy, therefore we develop learning environments which foster confident speakers and listeners across a variety of contexts.



IPC

The Hamilton Thematic Curriculum is a comprehensive, creative curriculum with a clear learning process for the foundation subjects and science. Each unit of work is designed for one core purpose: improving students' learning. These cross-curricular units are based around themes to help children make sense of the world they live in, nurture their personal qualities, and develop a sense of international-mindedness. Throughout each topic, students explore a range of subjects and personal learning goals. The subject learning goals cover the knowledge, skills and understanding that the students will develop and are the foundation on which the thematic units are built. The eight personal learning goals underpin each unit to represent the attributes that we believe children will find essential in the continually changing context of their lives.

Specialists Subjects

Our students are fortunate to be taught by specialist teachers who are experts in their field. Languages (French or Spanish), PE, Swimming, Music and ICT are all taught weekly by subject teachers, which enables students to experience 'amazing learning' across these areas.

Arabic and Islamic Studies

Arabic and Islamic studies are taught by Arabic specialists. Arabic lessons take place over the week in line with MOEHE requirements. Qatar History is taught weekly by both mainstream and Arabic teachers. During these sessions, students who do not participate are immersed in additional English and Maths activities based on the topic they are currently learning about.

THIS SKILLS and Assemblies

This SKILLS is a unique program for our Hamilton students. These sessions enable our children to delve deeper into their own personal interests. From baking and song writing, to debating and engineering, these sessions (which run alongside our values assemblies) are designed to complement and enhance our curriculum.

Assessment

Assessment at Hamilton is purposeful and personal to ensure that our teachers know the starting points of every child. It is central to everything that we do at Hamilton, informing planning and next steps in learning. For our summative assessment, our students carry our MAP assessments three times per year which measures their academic progress. More information regarding Primary assessments can be found in our assessment policy available on the website.

Homework

In Primary, homework is allocated to students on a Thursday and handed in on a Tuesday, with the aim to support students in consolidating the learning that has taken place that week. Homework comprises of an English and Maths focus, with supplementary IPC activities where required. In addition, students are encouraged to read for 20 minutes per evening. **HOMEWORK IS OPTIONAL.**

Secondary School

At The Hamilton International School, our students follow a broad and balanced international curriculum that has been skillfully mapped to the American Common Core Standards.

Middle School, Grades 6,7 and 8

Each area of study is designed to build on the knowledge, skills and understanding acquired in the primary years. Students will experience exciting new learning opportunities across the curriculum with subject-specialist teachers, including: Science, Social Studies, Languages, Computer Science, Performing Arts, PE and Design Technology.

High School, Grades 9 to 12

Students study for the American High School Diploma from Grades 9 to 12. This rigorous academic platform prepares students academically and holistically for the next step in their learning journeys. Designed specifically for international students, the curriculum is broad, balanced, responsive to a student's needs and equips the child with subject knowledge, critical skills, and first-hand learning experiences.

Preparing children for the future, wherever they go in the world the curriculum is multi-dimensional and tackles real-world problems in the classroom to make these more relevant and meaningful. It fosters authentic and engaging learning experiences.

Aligned with the principles of the Qatar National Vision 2030, the emphasis is on collaboration, inquiry, investigation, reflection and learning to draw conclusions under the guidance of the teacher.

To deliver a quality learning experience, we offer a range of mandatory and elective subjects to equip our students with the knowledge and skills needed for higher education courses. We offer MAP assessments to measure progress and prepare our students for college readiness tests, including SAT examinations. The curriculum for each subject is sub-divided into units. Each unit helps build the foundation of a strong personal and conceptual understanding of the subject knowledge and skills fundamental to meeting the learning objectives and standards.

The international curriculum creates opportunities to connect learning and develop a personal perspective, work with peers, take risks in a safe environment, and helps students to become confident, independent, and engaged learners.

The necessary academic rigor and transferable skills gained under the curriculum will prepare students for future pathways in the Higher Education.



IB Diploma Programme

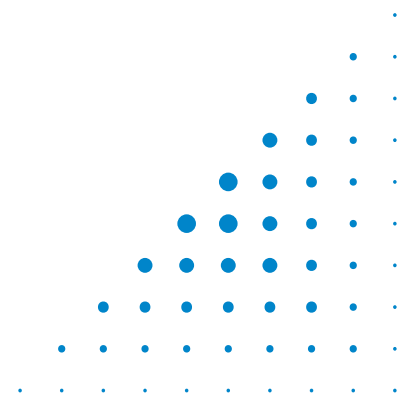
The International Baccalaureate Diploma Programme (IB DP) is a two-year qualification and is recognized worldwide as a rigorous pre-university course.

Full IB Diploma Programme and IB Courses

In Grade 11, students may choose to take individual IB courses or become a candidate for the full IB Diploma which consists of taking six IB DP courses (three at Standard Level (SL) and three at Higher Level (HL)) and the IB Core programme.

All IB subjects are a two-year commitment, and all students in IB courses are expected to sit the external examination at the end of Grade 12. Students who complete IBDP Grade 11 are expected to remain in the course for Grade 12 and sit the exam.

The decision of whether to pursue the full IB DP or individual IB DP courses is one that should be discussed with the IB Coordinator, homeroom teacher, counsellor, and parents. Entry requirements are in place for all courses.



Inclusion at Hamilton

At Hamilton, we celebrate the uniqueness of each of our students and aim to identify and support their needs.

Gifted & Talented Program:

Gifted students are those who perform, or have the capability to perform, at higher levels compared to other children of the same age, experience, and environment. At Hamilton, we ensure that these students are provided with ample opportunities to reach their full potential. Students are identified through assessment results and teacher observations.

English as an Additional Language (EAL):

Our English as an Additional Language Program (EAL) provides support for students new to the English Language. We welcome students with various levels of English and support their integration into an English-speaking environment so they feel comfortable at our school. Our EAL specialists work alongside teachers to help EAL learners develop confidence, skills and knowledge to access the curriculum.

Intervention Program:

As an inclusive mainstream school, we have in place a 3 tiered approach to meet the needs of our students.

Hamilton HUB and Early Intervention classes - Highest level of support offering a modified Curriculum Individual learning plans with therapeutic support. Our smaller class sizes support students to progress at their pace.

Intervention classes - A hybrid approach to meeting our students at their point of need. Aimed at developing independence in a structured setting supported by therapeutic interventions plus an IEP.

Students in Intervention are timetabled in both the Mainstream & Inclusion.

On site Therapy Team - Our onsite team of therapists consists of Occupational therapists & Speech and Language therapists who work alongside teaching staff to support a student's learning journey.



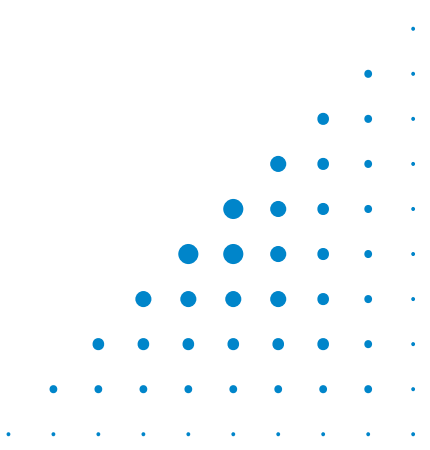
Accreditations

IB Diploma Programme, NEASC & QNSA

The Hamilton International School is authorized as an IB World School to offer the IB Diploma Programme (DP) starting September 2024. Additionally, the school is accredited by both New England Association of Schools and Colleges (NEASC) and Qatar National School Accreditation (QNSA), and starting from the same date, it will also offer educational vouchers for Qatari students.



وزارة التربية والتعليم والتعليم العالي
Ministry of Education and Higher Education
دولة قطر • State of Qatar



Extra Curriculum Activities (ECAs) and After School Activities (ASAs)

At The Hamilton International School, we pride ourselves on the high quality, enriching experiences we provide for our students. Our extra-curricular program is designed to further enhance the quality education your child experiences with us. Along with the state-of-the-art facilities and expert delivery, each activity is designed to develop your child's needs ready for their future.

An ECA and ASA program is sent to parents at the start of the academic year which includes specific timings and days that ECAs and ASAs run. We offer a range of innovative and exciting activities. From sports and music, to drama and art, we aim to offer a wide range of opportunities for our students.

Our ECAs are led by our staff at Hamilton, while ASAs are led by external providers.

For ASA inquiry, you may contact ejohnston@this.qa

For Primary ECA inquiry, you may contact ngough@this.qa

For Secondary ECA inquiry, you may contact flassri@this.qa

For Intervention ECA inquiry, you may contact lbugler@this.qa



Uniform

Supplier

Noble House Trading

Online Store

www.noblehouseqatar.com

School Access Code

HAM2004

Address: Barwa Commercial Avenue,

Safwa Building (before Techno Q and next to QIB Bank)

Opening hours: Saturday - Thursday 9am -8pm

Shop Number: +974 4039 0264

Customer Service: +974 3381 3328

Email: info@noblehouseqatar.com

Primary GIRLS

PreKG to Grade 3



- Long or short sleeve, white blouse with Hamilton logo
 - Navy blue trousers or skort
 - Navy blue cardigan with Hamilton logo
- White, grey, or black socks



Grade 4 and Grade 5

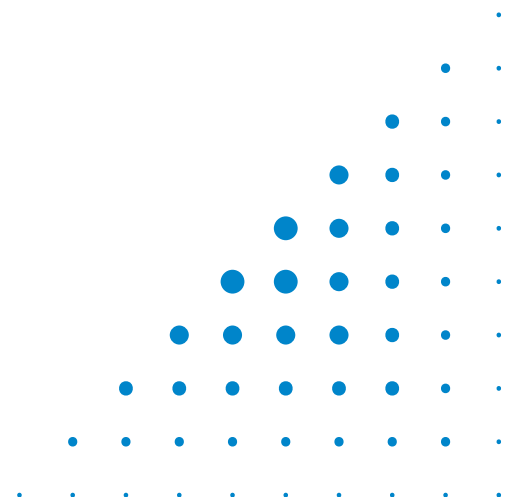


- Long or short sleeve, white blouse with Hamilton logo
- Navy blue trousers or skort
- Navy blue cardigan with Hamilton logo
- White, grey, or black socks with trousers
- Black opaque tights under skort

The skort must always cover the knee and must be paired with black opaque tights when wearing the school uniform.

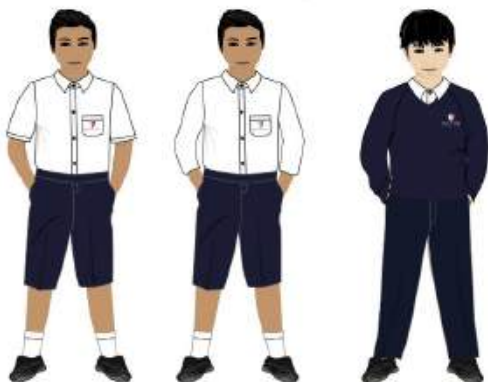
Secondary GIRLS

Grade 6 to Grade 10	
	<ul style="list-style-type: none"> • Long or short sleeve, white blouse with Hamilton logo • House tie • Navy blue trousers or skirt • Navy blue cardigan with Hamilton logo • White, grey, or black socks with trousers • Black opaque tights under the skirt <p>The skirt must always cover the knee and must be paired with black opaque tights when wearing the school uniform.</p>
Grade 11 and Grade 12	
	<ul style="list-style-type: none"> • Long or short sleeve, sky blue blouse with Hamilton logo • Navy blue trousers or skirt • Blazer with Hamilton logo • White, grey, or black socks with trousers • Black opaque tights under the skirt <p>The skirt must always cover the knee and must be paired with black opaque tights when wearing the school uniform.</p>



Primary BOYS

PreKG - Grade 5



- Long or short sleeve, White blouse with Hamilton logo
- Navy blue trousers or shorts
- Navy blue jumper with Hamilton logo
- White, grey, or black socks

The shorts must always cover the knee.

Secondary BOYS

Grade 6 - Grade 10



- Long or short sleeve, white shirt with Hamilton logo
- House tie
- Navy blue trousers or shorts
- Navy blue jumper with Hamilton logo
- White, grey, or black socks
-



The shorts must always cover the knee.

Grade 11 - Grade 12



- Long or short sleeve, sky blue blouse with Hamilton logo
- Plain Navy tie
- Navy blue trousers
- Blazer with Hamilton logo
- White, grey, or black socks

PE Kit and House Shirt

PE Kit	
	<p><u>For Girls and Boys – PreKG to Grade 5:</u></p> <ul style="list-style-type: none"> • Long or short sleeve, polo shirt with Hamilton logo • PE jacket • PE short* or trackpants • White socks <p>The shorts must always cover the knee.</p> <p><u>For Girls - Grade 6 to Grade 12</u></p> <ul style="list-style-type: none"> • Long or short sleeve, polo shirt with Hamilton logo • PE jacket • PE trackpants or PE Shorts that cover the knee paired with sports tights underneath. <p><u>For Boys - Grade 6 to Grade 12</u></p> <ul style="list-style-type: none"> • Long or short sleeve, polo shirt with Hamilton logo • PE jacket • PE short or trackpants <p>The shorts must always cover the knee.</p>
House Shirt	
 <p>(Long Sleeve available too)</p>	<p><u>For girls and boys:</u></p> <ul style="list-style-type: none"> • Long or short sleeve, polo shirt with the student's house colour

Swimming kit for all grade levels (Pre-KG to Grade 12)

For Girls

- Cover suit with rash guard
- Towel
- Hairbrush/comb
- Hair ties (for those with long hair)
- Pool shoes/flip flops
- Goggles
- Swim cap with Hamilton logo

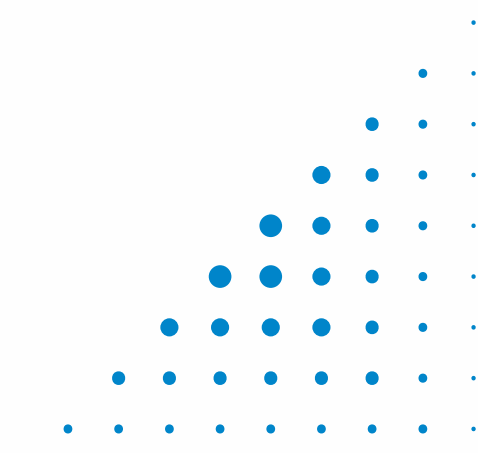
all in a waterproof bag.



For Boys

- Swim shorts
- Rash guard (optional)
- Towel
- Hairbrush/comb
- Pool shoes/flip flops
- Goggles
- Swim cap with Hamilton logo

all in a waterproof bag



School shoes

Shoes should be black leather (or leather look) and polished. Canvas shoes, sports branded shoes, trainers or trainer-style shoes should not be worn.

The image below represents shoes that are deemed acceptable to wear at The Hamilton International School.

Examples of permitted shoes



Examples of shoes that are not permitted at Hamilton



Jewellery, Hair Accessories, Make-Up and Nail Varnish

A single set of small ear studs are permitted for female students.

No other jewellery should not be worn at any time by students. This includes necklaces, rings, bracelets, anklets, sunglasses, nose piercings or anything else deemed jewellery.

For health and safety reasons, students are required to remove any items of jewellery during PE lessons. Students are advised not to wear earrings on PE days.

For female students with recently pierced ears (within six weeks), students are advised to cover this area with a plaster supplied from home.

Students who are unable to remove their own earrings must not wear jewellery on PE days as teachers are not permitted to remove earrings.

A wristwatch may be worn by students; however, the school will not be held responsible for any damage or loss to the item. Smart watches are allowed but Bluetooth should be disabled during the school day.

White, black or navy-blue headwear in Primary, and black or navy-blue headwear in Secondary, headbands, hair ties, and small bows are allowed as hair accessories. Hair bands should also be in blue or white and should not have large flowers or objects attached. Extreme hairstyles are not permitted for school. Students should minimize the use of styling products and avoid decorative patterns cut into their hair, as well as coloring or dyeing their hair.

Female Secondary School students are allowed to wear light touch makeup (foundation and concealer only). Nail varnish is not permitted at school.

BUS TRANSPORT

The Hamilton International School has partnered with STS to provide a safe and student-friendly school transportation service.

For more information, please contact Mr. Khaleelur Rahman at +974 66088256 or sde-hamilton@sts-group.com

DRINKS AND SNACKS

Food

We have a **NO NUT** policy at school so please ensure all items are nut free including cereal bars.

- Healthy food should be provided – no chocolate or sweets.
- All lunch boxes should be clearly marked with your child's name.
- Your child should be encouraged to eat a range of fruit and vegetables throughout the day.
- Children are not allowed to swap food from their snack boxes with others.
- Your child should be provided with balanced nutritious snacks for the day.
- All fruits and vegetables need to be chopped into bite-size pieces.
- No chewing gum.
- No food delivery.

Drinks

- Your child should bring a non-glass water bottle to school every day.
- Students are allowed to bring juice, water, or milk as part of their snack.
- No energy drinks.



CAFETERIA

Sterling offers a streamlined process for meal orders, allowing you to prepay for breakfast and lunch on a daily, weekly, or monthly basis. Students will simply collect their preordered meals from the canteen. Additionally, you can top up a wallet, giving students the flexibility to purchase their favorite items from the grab-and-go counter at their convenience.

Contact Details for Sterling at Hamilton:

Email: singara.karthickeyan@almuftahsterling.com

Telephone Number: +974 40123461

SPECIAL EVENTS & CELEBRATIONS

Special celebrations and events such as International Day are times when food contributes to a sense of celebration and sharing, the school will notify you ahead of time. On these occasions, foods other than those usually promoted may be offered, provided that these foods do not contain nuts. Should any food that is brought into school contain nuts, these foods will be returned to you and not eaten or distributed.

BIRTHDAYS (FOR PRIMARY AND INCLUSION)

We understand that Birthdays can be particularly important times for our young learners. We look forward to celebrating with your child, if you wish for us to do so. When it is your child's birthday, you are welcome to bring cupcakes or chocolate-covered fruit into school to share with their classmates, provided these do not contain nuts. We believe these moments can be very special for your child if they wish to celebrate. We politely ask that additional food is not brought in. Although gestures are fully appreciated, many parents may not want their child to have extra food brought in and our students may have specific allergies / dietary requirements that the parents are not aware of. Please let your child's class teacher know if you would like your child to not receive a cupcake. If this is the case, please speak with your child about the reasons behind this so they do not think the teacher is excluding them.



School Behavior Expectations

A calm, orderly, and caring environment is essential if students are to learn effectively. It is the responsibility of our school to provide this environment so that students and teachers can use time effectively. All staff encourage and model the highest standards and are very supportive in helping students achieve self-discipline. Behavior expectations are consistent throughout the school with all members of Hamilton staff at all times of the day. This consistent approach is achieved by all adults modeling polite, inclusive, and positive behavior toward students and other adults.

We place great emphasis on praising our students for politeness and kindness to others. We find that children are naturally well-behaved with praise, kindness, and encouragement.

As part of our Class Dojo and ISAMS system, students who show exceptional or improved behavior are rewarded with Dojo, house points or rewards points, certificates, and other rewards.

The student code of conduct states our expectations of student appearance and behavior on the school premises.

At The Hamilton International School, the 3C's underpin these high standards of excellence:

- *Care for ourselves*
- *Care for others*
- *Care for our environment*

Students do not require a mobile phone or smartwatch to aid their learning unless directed by the class teacher. If a child comes to school with their phone, it must be kept in their bag for the entirety of the day, and they are responsible for this. If a student brings a mobile phone and uses it inappropriately, then the behavior policy will be enforced.

Refer to behavior policy for more details.



ATTENDANCE AND PUNCTUALITY

At THIS, we stress the importance of regular attendance and punctuality to enhance learning and student growth. Frequent absences can hinder academic progress and limit social interactions, while even a 10-minute daily lateness can equate to a week of missed learning annually and disrupt others.

Please inform the school in advance by emailing the class or homeroom teacher if a student will be absent. For absences longer than one day due to illness, a medical letter is required. If prior notice isn't given, a letter explaining the absence must be submitted on the student's return day to avoid an unauthorized absence record.

Leave requests are considered by the Head of Primary, Head of Secondary, or Head of Inclusion.

Absence and lateness are reported to parents daily through the iSAMS Parent App, which notifies parents of lateness.

We are dedicated to partnering with parents to ensure optimal attendance and punctuality, helping students fully benefit from their educational experience.

STUDENT LEADERSHIP

Student leadership plays an important role in developing well-rounded young adults. The art of building relationships within teams or groups, defining identities, and achieving tasks effectively is an essential part of student growth. Student leadership also provides an opportunity to learn to identify and display effective communication and interpersonal skills.

There are many opportunities for students to participate in activities to develop their leadership skills including House captains and vice captains, as well as a student council representative for every class.

STUDENT COUNCIL

The aim of the Student Council is to lead developments across the school and represent the student body. The Student Council consists of representatives from Grade 1 to Grade 12. They work the leadership team and assist in making decisions for the School.

In Secondary school we have a Middle School Student Council and a High School Student Council. The Middle School Council is comprised of representatives from each homeroom, voted in by their class peers. In High School, students go through a more rigorous process and apply to stand for various position through an application form, students vote and panel interview.

Student Council members represent the student body, encouraging student voice and choice. They also welcome special guests to our school, support at school events, and plan and organize special activities for our students.

Our school council have been key in making whole school changes, such as reducing the use of plastic in the canteen, and worked within the community through beach clean ups.

PARENT INVOLVEMENT

At The Hamilton International School, we firmly believe that a strong partnership among parents, teachers, and students enhances the overall success of our students. We recognize that children learn best and have richer experiences when the entire school community collaborates effectively. To promote this spirit of collaboration, we have established three key committees: Advisory Board, Parent Council, and Friends of Hamilton.

1. Advisory Board (AB)

The Advisory Board serves as a key strategic body that contributes to the school's overall development and effectiveness. The Advisory Board is responsible for:

- Acting as critical friends by reviewing and supporting ongoing improvements in the school's performance.
- Offering advice and support to the school's leadership team.
- Meeting at least twice per year to discuss various aspects of the school's operation, including previous meeting minutes, self-evaluation frameworks, calendar and community activities and projects.

2. Parent Council

The Parent Council plays a vital role in school life. The primary responsibilities of the Parent Council include:

- Support in organizing school events.
- Provide a voice for parents in schools.
- Support the school to develop strong home/school partnerships.
- Communicate regularly with the Parent Forum to both hear their views and keep them informed.
- Support improvement by discussing the schools' strengths and areas for development from a parental perspective.
- Help make links with the wider community.

3. Friends of Hamilton

The Friends of Hamilton is a group of dedicated parents who volunteer their time and efforts to enhance our school community through various events and activities. Their roles include:

- Collaborating in the planning and execution of social and community events for parents, students, and staff.
- Supporting fundraising initiatives and charitable activities organized by the school.
- Cultivating a positive and inclusive school culture that fosters a sense of belonging.

The Hamilton International School believes that parent involvement is essential for a thriving school community. We invite all parents to explore opportunities for engagement within these committees, and we look forward to working together to create a supportive and successful learning environment for our students. For further information, please contact Ms. Thouraya at telbouz@this.qa

LOST & FOUND

Our aim is to have no lost property. This can be achieved by every item your child has to be labeled. Please ensure all uniform, water bottles, and equipment your child owns is labeled.

Lost & Found property is located next to the lifts opposite the Finance Office.
Our parents volunteers sort and organize all items on a regular basis.

- Parent Council stores the unclaimed Lost & Found items in the Parent Council Room. All unclaimed items will be sold at the Parent Council Lost and Found Sale, donated, or thrown out if they are in poor condition every Winter, Spring, and Summer Break.
- The Parents Council will host a Lost and Found sale at the end of Semester 1 and 2.
- All proceeds go to the Parents Council to fund additional events and initiatives.



MEDICAL

The school has a First Aid Unit that provides medical care and services managed by a professional school nurses with proven highest quality and competency in childcare within the healthcare industry. In addition, the school ensures that the standards of the school First Aid Unit matches the standards set out by Ministry of Public Health.



Amrutha Soman
School Nurse



Marie Mosleh
School Nurse

ADMINISTRATION OF MEDICATION

Prescribed medicines:

Medicines should only be brought to the school when essential; that is, where it would be detrimental to a child's health if the medicine were not administered during the school day. The school nurse will only administer medicines prescribed by a doctor or dentist. Medicines will only be accepted in the original container as dispensed by a pharmacist and should include the prescriber's instructions for administration.

Non-prescription medicines:

As per the Ministry of Public Health, the school First Aid Unit is unable to administer medicines that have not been prescribed by a doctor or dentist. We are unable to give children aspirin or medicines containing ibuprofen unless prescribed by a doctor.

EMERGENCY PROCEDURES

In the case of an emergency, the school will call an ambulance and contact the parents. When conditions require immediate emergency treatment, first-aid trained staff may volunteer to administer emergency procedures such as resuscitation. The school never takes children to hospital in personal owned cars - it is safer to call an ambulance. A member of staff will accompany a child taken to hospital by ambulance and stay until the parent arrives.

STAY AT HOME IF UNWELL

Parents are asked to keep children at home if they show any of the following cold or flu like symptoms:

- A fever >37.5 degrees Celsius
- Body ache or fatigue
- Shortness of breath
- Diarrhea and Nausea
- Loss of sense of smell or taste

COMMUNICATION

SCHOOL RECEPTION

The Hamilton International School uses a wide variety of methods to communicate with parents, however, the first point for all families is the School Reception. The School Reception is open during school hours and on a reduced basis during school holidays. We realize how important it is to respond promptly to your enquiries. We make every effort to reply to all enquiries within 24 hours/one working day.

As we encourage you to be part of your child's educational journey, we promote clear lines of communication.

ISAMS Parent Portal and Application

The Hamilton International School uses cloud-based secure software to manage the data we hold for each student. The system we use is called iSAMS. The iSAMS platform offers a new and modern web browser, Parent Portal, along with an App available for Android and iOS devices. Through iSAMS, you will have easy access to the information below:

- **Attendance:** Parents will receive a notification when their child is marked late or has an unauthorized absence.
- **Report Card:** Parents will have access to their children's Report Cards
- **Reward and Conduct:** Parents of Secondary students will receive a notification if their child gets an achievement/conduct point.
- **Documents:** Parents will have access to all school policies and procedures.
- **Calendar:** An overview of all upcoming events this academic year
- **Finance:** Parents will have access to their statements of account

iSAMS Parent is an app for your iPhone or Android phone which allows you quick access to the same information as is found on the Parent Portal. Whether you prefer using a laptop or desktop computer, a smartphone, or a combination of these, one or both of these platforms will provide you with easy access to everything you need to know about your child's school life.

If you have any questions or queries, please email us at itaccounts@this.qa



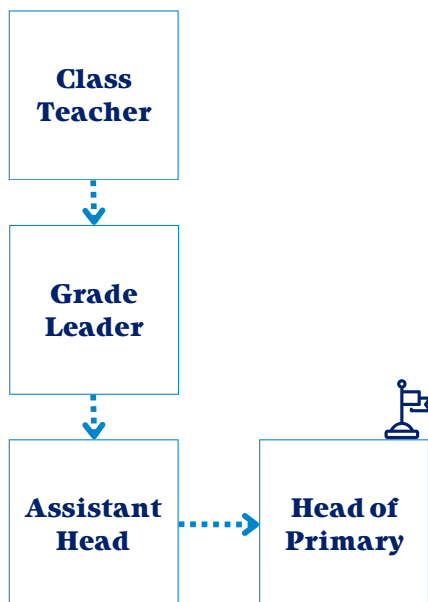
COMMUNICATION

Points of Contact for Primary & Inclusion

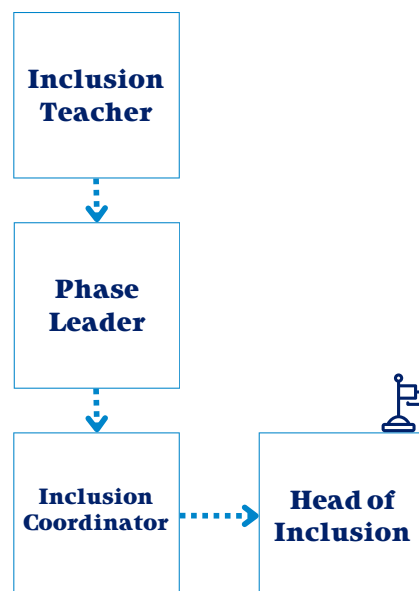
If you have any questions or queries, please do not hesitate to contact us, we are more than happy to help. In relation to your child's learning, your first point of contact is the class teacher. You can speak to the teacher at drop-off or pick-up, via email or by sending a message on Class Dojo.

We are hopeful you will receive all the information you require, however, if you require further clarification, please contact your child's Grade Leader. It is important to note that the class teacher and Grade Leader are teaching each day, however, their response will be as prompt as possible. If your query is urgent or you require a response immediately due to its nature, please contact the Assistant Head Teacher for your child's key stage.

Primar



Inclusion



Additional Primary Communication Tool

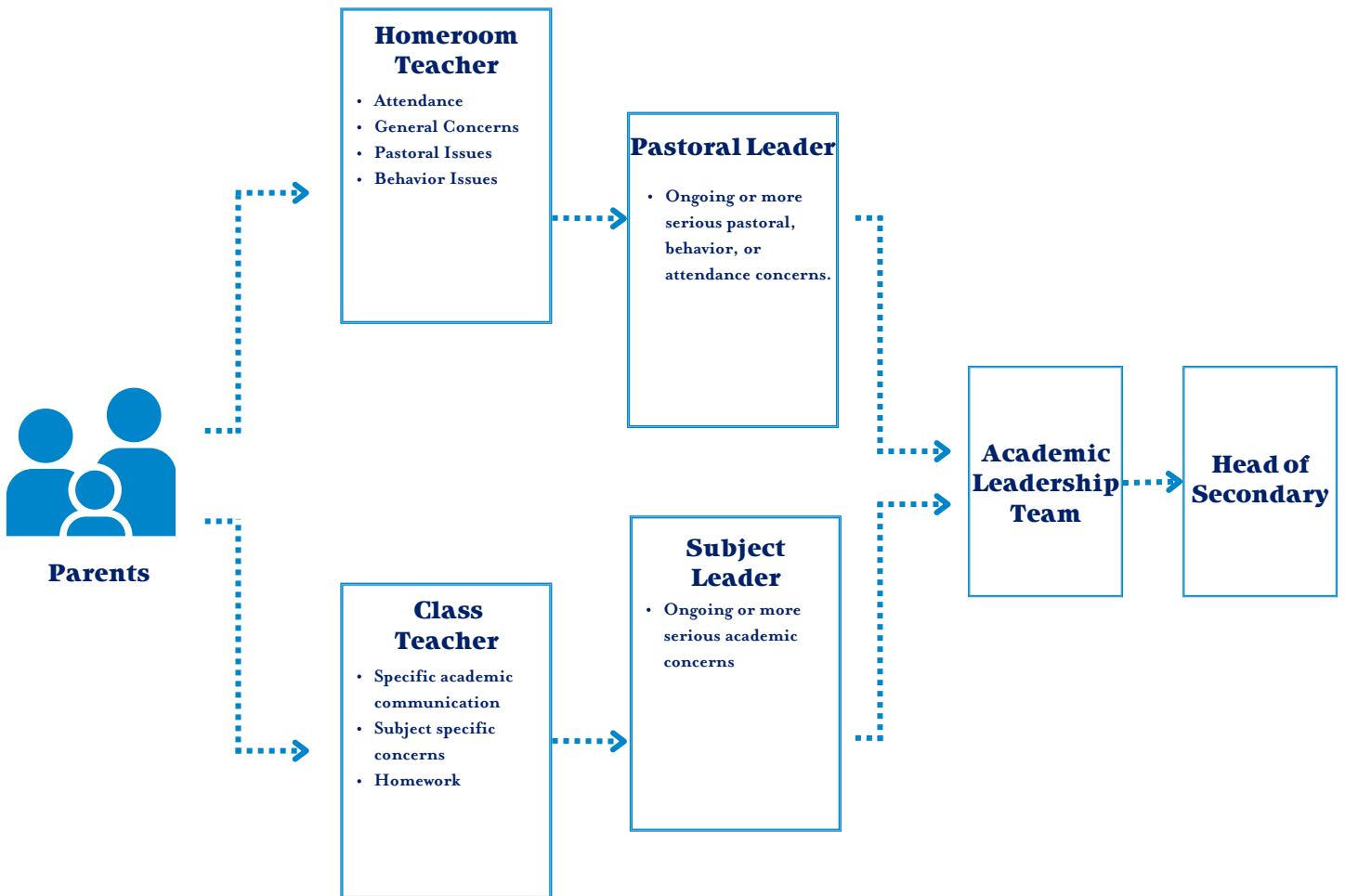
Class Dojo - The app allows daily informal communication between parents and the class teacher.

Class Dojo is where you will be able to see pictures of your child's learning, access 'text message' type communication to and from staff who teach your child, monitor behaviour rewards, and receive class specific information and reminders about events.



COMMUNICATION

Points of Contact for Secondary.



Points of Contact for Secondary

Parent Portal - This is where you will be able to access, parent letters, timetable, and your child's reports etc.

Email and Phone Calls - These channels of communication will be used to communicate with Secondary School parents.

HOUSE SYSTEM

Our innovative House System is designed to enrich our school's vision, mission, and values while fostering unity and spirited competition among our students.

Our four houses – Falcons, Dolphins, Oryx, and Sandcats – are not just teams but embodiments of our shared aspirations. They are named after animals which can be found in our beautiful country of Qatar, reflecting our deep connection to our national identity and diverse ecosystem. Each house represents unique characteristics and values that resonate with our school's ethos and values.

At the heart of these houses lies the acronym LION (FaLcons, DolpIns, Oryx, SaNcats). A reflection of The Hamilton International School Crest that we wear so proudly on our chest. It honours and resembles the strength and pride that comes with being a Hamiltonian!

The House System is designed to impact various aspects of school life positively. It encourages healthy competition and collaborative spirit across academics, arts, sports, and community aspects. Through a range of events and activities, students will have the opportunity to earn points for their houses, promoting teamwork and a sense of accomplishment.

This system provides our students additional opportunities to develop leadership skills, build character, and engage in the school community. It nurtures well-rounded individuals who embody our core values: striving for excellence, resilience, global citizenship, effective communication, collaboration, and emotional intelligence. Together we are always "Getting Better".



SOCIAL PLATFORMS

Social Media: Please keep an eye out on The Hamilton International School social media pages and platforms.

-  @Hamiltonschooldoha
-  @TheHamiltonInternationalSchool
-  www.hamiltoninternationalschool.qa
-  The Hamilton International School

POLICIES

All relevant policies are available in the school [website](#).

